



WINDSOR SOUTH

PUBLIC SCHOOL

CODE OF CONDUCT FOR PARENTS AND COMMUNITY MEMBERS

At Windsor South Public School, our aim is to support all parents and caregivers in the education of their child/children. The Parent & Community Code of Conduct is intended as a guideline to ensure mutual understanding of expectations.

This Code of Conduct aims to:

- Identify appropriate processes so that concerns are dealt with in an open and fair manner.
- Ensure that the rights of students, teachers and parents are respected and upheld.
- Support sensitivity and confidentiality.
- Help reach a consultative solution.
- Ensure students, staff, parents and other visitors are not subjected to inappropriate behaviours from others.

Procedures are in place so that a safe, harmonious school environment is maintained. The best results usually flow from working together.

Approaching Our School

On occasions, concerns may cause frustration and anxiety. At such times it is always important to arrange a time to talk with school staff in an unhurried and confidential atmosphere.

Parents or other members of the community who need to approach the school to:

- discuss the progress or welfare of their child
- express concerns about actions of another child or children
- enquire about school policy or practice

are required to make an appointment to see your child's teacher, the Assistant Principals or the Principal. Please call the office to arrange an appointment. Please provide the administration staff with your child's name, class and brief details of your concerns.

Talking to teachers when they are on duty supervising children, teaching or managing children is inappropriate.

Anyone Entering the School Grounds is Expected to:

- Follow school procedures governing entry and behaviour on school grounds, including any restrictions that may be imposed.
- Treat all persons associated with the school with respect and courtesy.
- Keep clear of all buildings and entrances except those relevant to your being at school.
- Allow staff to supervise, investigate and manage students without interference.
- Leave the grounds when requested.
- If entering between 8.45 am and 2.40pm you must enter via the front gate and proceed to the office. All visitors to the school between these times must sign in and out via the Visitor iPad in the office.

Any person prohibited from entering the school grounds by a Court Order or the Inclosed Lands Act must request permission to attend the school by calling the Principal. These matters will be considered on a case by case basis.

Uphold the 'CODE OF CONDUCT'

Any person contravening this Code of Conduct is advised that the provisions of the Inclosed Lands Protection (1901) and its Amendments may be enacted with or without warning if there is cause to be alarmed or evidence of the following behaviours:

- Any actual physical or threatening assaults of students, staff, parents or community members at the school or during school activities/excursions.
- Behaviour in a manner in the presence of students, staff, parents or other visitors to the school that causes alarm or concern to the students, staff, parents or other visitors.
- Use of offensive language (i.e. swearing) in the presence of students, staff or other visitors to the school.
- Any interruption to the learning environment of the school, e.g. entering classroom without permission.
- Persistent entry to the school site without permission or legitimate reason.

These behaviours will lead to banning from the school grounds and activities. Further action will include notification to the Police and the possible imposition of penalties, as outlined in the Crimes Amendment (School Protection) Act.

Please contact the school if you need any assistance with these guidelines. Your cooperation is sought in making a safe and happy school.

Belinda Bristol
Principal